



## General Terms and Conditions

### hep CHALLENGE HEILBRONN powered by Audi - EXPO on 19<sup>th</sup> and 20<sup>th</sup> of June 2020 in Heilbronn

#### 1. Welcome

Thank you very much for your application for the Challenge Heilbronn Expo 2020. Following you will find all the general terms and regulations.

#### 2. Schedule and exhibition spaces

The CHALLENGE HEILBRONN Expo will take place in the outdoor area ‚Untere Neckarstraße‘ in Heilbronn as follows:

Date	Time
Friday, 19th of June 2020	from 10.00 a.m. to 7.00 p.m. – setup time starts at 7.00 a.m.
Saturday, 20th of June 2020	from 10.00 a.m. to 6.00 p.m. – teardown time starts at 6.00 p.m.

#### 3. Exhibition space / areas

The minimum exhibition space is 9 m<sup>2</sup> (3m x 3m).

The maximum depth is 4 m, more space might be available after prior arrangement with the organizer.

Ideal size: depth 3m to 4m / Fronts of 3m, 6m or 9m are possible; fronts with more than 9m might have a problem with trees in the EXPO Area.

#### 4. Costs

Own tent/pavilion in the outdoor area: **EUR 55/qm plus VAT**

Flat costs for electricity: EUR 25 plus VAT.

When booking an exhibition space, you will receive

- two tickets for the carbo load party on Saturday, 20th of June 2020

## **5. Setup and teardown of the booths**

The exhibitors are provided with exhibition space, which does not include any specific booth equipment. The setup of the booths will only be allowed after the payment of the invoice for the EXPO fee (cf. item 11).

The exhibitors will be able to set up their own booths only on Friday, 19th of June 2020, from 7.00 a.m. to 10.00 a.m. In case you are planning to set up your booths later, please mention it in the registration. The set up cannot be done during the opening hours of the EXPO.

The teardown of the booths cannot be done before Saturday, 20th of June 2020 at 6.00 p.m. and must be completed until 08.00 p.m. It may not take place during the opening hours of the expo.

The exhibition spaces must be left in a clean and completely empty condition; otherwise the exhibitor will be charged with the cleaning costs flat 100,- EUR. This amount is charged with the booth rent and will be repaid after the event.

The exhibitors are only allowed to drive on the EXPO Area until Friday 19th of June 2020 at 10.00 a.m. and not before 20th of June 2020 at 6.00 p.m. During the opening hours the assembling of the booths has to be done with hand trucks/barrows.

There are no parking places available directly in the exhibition area. The next parking possibilities are in the multi-storey car park in the 'Bollwerksturm' (entrance 'Mannheimer Strasse 25) and on Saturday also in the multi-storey car park 'Käthchenhof' (entrance Gerberstrasse).

The exhibitors are requested to take care for all the trees and flowers in the Expo Area. It is not allowed to hang flags, banners or leashes in the trees.

Pegs to fix tents or booths are not allowed, too.

## **6. Deadline for registration**

Deadline for the registration is 7<sup>th</sup> of April 2020.

The receipt of the registration will be acknowledged by sending an invoice. As regards the acceptance of the registration, please be referred to item 11.

If the registration has been accepted, the exhibitor will be informed about the location of his/her exhibition space (map) approx. 4 weeks before the event.

## **7. Right of withdrawal**

If the exhibitor withdraws from his/her registration by 30<sup>th</sup> of April 2020, he/she will be charged 15 % of the total cost that would have been incurred for booking the exhibition space.

No withdrawal from the registration will be possible after 30<sup>th</sup> of April 2020.

## **8. Organizer**

CTH Sport & Event GmbH  
Philipp-Reis-Str. 18  
78052 Villingen-Schwenningen  
[info@challenge-heilbronn.de](mailto:info@challenge-heilbronn.de)

## **9. Contact for technical questions**

[info@challenge-heilbronn.de](mailto:info@challenge-heilbronn.de)

## **10. Exclusivity**

Cannot be granted.

## **11. Terms of payment**

The organizer will issue an invoice after receipt of the registration (cf. item 6.)

The full invoice amount will be due within 10 days of invoicing. The registration will only be accepted after receipt of the invoice amount. Payment must be effected by transfer to our account at Sparkasse Heilbronn

Receiver:	CTH Sport & Event GmbH
Bank:	Volksbank eG Schwarzwald Baar Hegau
IBAN:	DE14 6949 0000 0032 9580 01
SWIFT-BIC:	GENODE61VS1
Betreff:	EXPO registration ,company name'

In case the rent for the exhibition space has not been paid in time or has been paid only in part, the organizer is entitled to let the booked space to somebody else.

## **12. Involvement of third parties**

An exhibition space assigned to an exhibitor may not be transferred to third parties, neither completely nor in part.

Activities of agents or provisional activities for subcontractors at the expo must be indicated as such in the registration and are subject to special examination by the organizer as regards the acceptance of the registration.

## **13. Advertising material**

Advertising material must only be distributed or displayed within the assigned exhibition space.

If an exhibitor causes damage by inadmissibly putting up advertising material, he/she will be charged the repair costs. Promotion activities on the expo grounds or even beyond, are not part of the rental of exhibition space, and thus may not take place without the written consent of the organizer.

To setup banners, posters, signs, etc. outside the own booth, the explicit acceptance of the organizer is needed. All banners, posters, signs, etc. have to be removed completely at the end of the EXPO.

## **14. Cleaning / electric supply**

The organizer will provide general cleaning of the pavilion and outdoor area of the expo grounds.

If electric power supply is required, please indicate the load to be connected in the registration. The exhibitor must provide the cables required to connect the electric equipment at the booth to the supply unit.

We recommend bringing a 50 m cable reel. The DIN VDE 0100 - 740 is in force for the installed electric equipment.

## **15. Authorisations**

The general approvals (freeing from the event ban on Sundays and the special authorisation about the store opening and the requirement of the travel trade map) for the exhibition are caught up by the organizer.

Special authorisations, admissions, declarations of exemption or consent required for the envisaged exhibition on the part of the exhibitor must be requested/provided by the exhibitor himself/herself.

## **16. Responsibility for exhibited items and booth equipment**

The organizer does not assume any responsibility for exhibited items and booth equipment and excludes any liability for damage caused thereto or for any lost items. The outdoor area, with exception of the respective booth of the exhibitor to the exclusion of any liability, will be guarded by a security service outside the official opening hours. The security service starts on Friday, 19<sup>th</sup> of June 2020 at 7.00 p.m. and ends on Saturday, 20<sup>th</sup> of June 2020 at 10.00 a.m.

## **17. Liability**

The organizer will assume liability in accordance with the terms of its indemnity insurance.

## **18. Force majeure**

In case of compelling reasons, in particular force majeure, the organizer is entitled to postpone, shorten, partially or completely close or to cancel the expo, if and as far as the reasons are not in the organizer's responsibility.

In these cases the exhibitors/hirers are entitled to receive a reimbursement or a respective reduction of the fee or have an entitlement to damages insofar as only the remaining amount is to be reimbursed after covering all costs incurred by the organizer by that time.

## **19. Waste disposal**

The exhibitor is liable for the disposal off all waste and packaging materials. The exhibition space has to be left behind cleaned. Potential costs for purification and waste disposal will be recharged by the organizer flat 100 EUR.

## **20. Miscellaneous**

The organizer reserves the right to reject registrations if the exhibition space is booked up, or if it has a legitimate interest in rejecting a registration.

## **21. Place of jurisdiction**

The place of jurisdiction for the organizer and the exhibitor/hirer shall be Villingen-Schwenningen, Germany.

Villingen-Schwenningen, October 2019  
CTH Sport & Event GmbH

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For the participation in the CHALLENGE HEILBRONN Expo from 19th of June 2020 until 20th of June 2020 at the outdoor area ‚Untere Neckarstraße‘ in Heilbronn.

**Please be aware of the deadline 7<sup>th</sup> of April 2020.**

**Address and contact information:** - PLEASE FILL IN WITH CAPITAL LETTERS!

Company name	
Company name for exhibitors list	
Street	
Postcode and place / country	
E-Mail address	
Phone number	
Fax nummer	
Person of response	
Mobile phone (person of response)	

**Products and activities:** - PLEASE FILL IN WITH CAPITAL LETTERS!

Product group / product category	_____
	_____
	_____
We agree that contact information of our company is given to other Expo participants as well as suppliers or other interested person upon request.	<input type="checkbox"/> YES / <input type="checkbox"/> NO

**Booth information:** - PLEASE FILL IN WITH CAPITAL LETTERS!

Exhibition space (minimum 9 m <sup>2</sup> )	Area: _____ m x _____ m = _____ m <sup>2</sup> Height: _____ m
Costs	_____ m <sup>2</sup> area x 55,- EUR/ m <sup>2</sup> = _____ EUR + flatcosts for electricity 25,- EUR <b>TOTAL</b> _____ EUR
We need a 230 V electricity supply	<input type="checkbox"/> YES / <input type="checkbox"/> NO
We will install the following electric device at our booth	Device: _____ Connected wattage: _____
Wishes / comments	_____ _____

- We accept that the organizer will allocate a corresponding exhibition space depending on size and location.
- The booths must not have a depth of more than 4.00 m.
- We will provide the required cables / a cable reel ourselves.
- The DIN VDE 0100 -740 is in force for the installed electric equipment.

**Final information:**

- We will not transfer the assigned exhibition space to third parties, neither completely nor in part.
- We are in receipt of the ‚General Terms and Conditions for the CHALLENGE HEILBRONN Expo‘ and herewith accept these terms and conditions.

\_\_\_\_\_  
Place, date

\_\_\_\_\_  
stamp and legally binding signature